

## Contact

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### Email

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### Address

Tel Aviv

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- high written and oral communication skills.
  - time management.
  - creative and dynamic.
  - team player as well as an independent worker.
  - excellent interpersonal skills.
  - Word | Excel | PowerPoint | Outlook.
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## Languages

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- Hebrew- native speaker.
- English- native speaker level.

# Ainat Raizner

## about me

An experienced English teacher with excellent intersocial skills. A diligent hardworking creative enthusiastic person with developed leadership skills. Capable of working in a dynamic environment, multi-task and catering to various students' needs and levels.

## Experience

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### 2021-present-Translation and tutoring business owner.

- Provide private English lessons for individuals and groups at various levels and ages.
- Create custom curriculums and design learning materials.
- Translate, edit and proofread academic articles and papers.
- Handle the administrative work.

### 2018-2021- An English teacher and leisure coordinator, "Aviv" school, Tel Aviv.

- Created syllabi for various ages to meet the Ministry's requirements.
- Developed original content.
- Taught the English language to a versatile audience, including native speakers.
- Planned the leisure and trips curriculum of the school.
- Coordinated between the school and other factors e.g Tel Aviv Municipality, transportation company, the Ministry of Education, etc.

### 2017-2018- An elementary school teacher, "Begin", Kiryat Motzkin.

- Taught the English language.
- Created original lesson plans and educational material.

### 2016 -An elementary and Junior high school teacher, Tagerwielen, Switzerland.

- Developed course plans to meet the students' intellectual and social-cultural needs.
- Planned and executed school projects.
- Exposed the Swiss students to Israeli culture, history and geography.

## Education

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### 2014-2018- B.Ed in English Literature and Linguistics and teaching certificate.

- Participated in a student exchange program in Switzerland.
- Member of the student body at the college.

## Military Service

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### 2008- 2010- Staff NCO, Michve Alon.

- Coordinated between the various offices at the unit to external units.
- Was responsible for the professional development of the staff.
- Provided assistance and clarification to the staff regarding their professional development.

### 2010-Formal and informal educational counselor, Kiryat Malachi.

- Planning projects at school and the city for memorial events and holiday happenings.
- Taught various subjects at a local junior high school.