

SHAKED UZAN

CONTACT

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Ramat Gan, Israel

EDUCATION

BA in Psychology and Human Recourses

2020-2023

Ariel University

MBA Studies in Business Administration, specializing in Marketing

2023

Bar Ilan University

TOOLS

Office applications

LinkedIn Recruiter

LANGUAGES

Hebrew

English

SUMMARY

- Demonstrated experience in managing recruitment and sourcing processes for various positions in technological fields while providing guidance and mental fortitude to candidates throughout all recruitment stages
- Highly service-oriented with excellent interpersonal communication, rapid comprehension, contributing to a family atmosphere and positive organizational climate, results-driven, creative thinking, performing well under pressure and in a multi-interface environment

EXPERIENCE

Recruitment Coordinator

CodeCT (the company has closed) | 2022-2023

- Recruiting candidates for technological positions: advertising jobs in various platforms (including LinkedIn Recruiter), screening and sorting resumes, conducting telephone interviews
- Providing candidates with guidance through all recruitment stages, including interview prep, maintaining and monitoring processes
- Managing customer relations for the purpose of E2E collaborations: from the stage of identifying and initiating contact, coordinating meetings, assessing needs, conducting negotiations and up to signing contracts and beginning joint work

Academic Internship:

Recruitment Coordinator

Direct Insurance LTD (Bituach Yashir) | 2022-2023

- Advancing recruitment processes: advertising through social media, screening resumes and conducting telephone interviews
- Working with intra and extra-organizational interfaces

Student Positions

2020-2022

MILITARY SERVICE

Youth Instructor | 2016-2018

- Accompanying youth at risk, from exposing them and increasing their awareness, giving lectures, remaining fully present throughout the enlistment process and up to their conscription
- Creating collaborations with intra and extra-organizational interfaces, including educational and teaching staff, Mental Health Department,
- service terms (Military Welfare), Enlistment and Psychotechnical Department